

Parent Volunteer Hours Cut-Off Date is April 30, 2014
Please Submit Hours as You Complete them each Month.

**Mary Star High School
Parent Volunteer Time Sheet
2013-2014**

(Please Print)

Month of: _____

Due Date: 5th of month

Student Name: _____

Grade: _____

<u>Date</u>	<u>Service Provided</u>	<u>Time Credited</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total Hours: _____

Please Note: Time Sheets will not be accepted after 3:30 p.m. on the due date indicated above. All information on time sheet must be filled out completely or no credit will be given.

Who may work: Parents of the child enrolled in the school and siblings who are 18 years or older. For single parent families, a designated alternate may be used. The alternate must be named on the **Summer time sheet (Sept. 5)** so that we may note it on your file. If anyone other than parents or siblings work, those hours will not be counted.

Remember: Signing in at an event does not automatically credit completed hours. All volunteer hours must be recorded on a time sheet for credit to be given.

Parent Name: _____
(please print)

Parent Signature: _____

Phone No.: _____